

Alexandria Adult Basic Ed Classroom Expectations

Testing

At registration you will be given a standardized test in either reading, language, math or listening skills to determine your educational level. After studying 20-30 hours, you will be tested to determine if you made an educational level change.

After each additional 20-30 hours of class time, we are required to administer a standardized post test to measure progress toward your learning goals. *The Minnesota Department of Education, division of Adult Basic Education (MDE/ABE) state policy requires that registered learners in the program make an educational level improvement based on the standardized test results within 24 months of receiving ABE services.*

Workbased Project Learners are pre- and post-tested based upon the curriculum that is taught.

Evaluation of Transition to Employment Learners will be ongoing.

General Expectations/ Class Information

We believe in creating a safe learning environment for all learners. If another learner is disturbing, distracting, or offensive to you, please talk to your instructor about the problem.

As a courtesy to other learners, please set your cell phone to a silent ringer prior to beginning class each day. If you must make or receive a call on your cell phone, please do so outside of the classroom.

The Internet is available for use to all learners. We do ask that this be used only in relation to meeting your educational goals.

Printing from the computer/Internet is provided free of charge as long as it relates to your educational goals. Any other printing of materials will be charged as follows: Black and White Copies are \$.05 each and Color copies are \$.10 each.

Photocopying is provided free of charge in relation to classroom activities or meeting your educational goals. Any non-educational related photocopying is provided at a cost of \$.05 per copy.

No food is allowed in the classroom. Hot beverages must be in a container with a lid. Cold beverages must be in a container with a screw on cap. *No Beverages* are allowed at computer stations.